

MENASHA ADLDERMEN OCCASIONALLY ATTEND MEETINGS OF THIS BODY. IT IS POSSIBLE THAT A QUORUM OF COMMON COUNCIL, BOARD OF PUBLIC WORKS, ADMINISTRATION COMMITTEE, PERSONNEL COMMITTEE MAY BE ATTENDING THIS MEETING. (NO OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN.)

CITY OF MENASHA
Board of Health
Health Department 316 Racine St. Menasha WI 54952

April 9, 2008

8:15 AM

AGENDA

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1. CALL TO ORDER

A.

2. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. March 12, 2008 Board of Heath Meeting

☐ [Attachments](#)

3. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. March 2008 Communicable Disease Report

B. School Based Clinics - Update

C. Fox Valley Consortia Preparedness Carry -Over Funds - Update

D. 2008 Burden of Diabetes in Wisconsin

E. Special Populations Project Update

F. 2007 WI Act 130

G. 2007 WI Act 120

H. 2007 - 2008 Legislative Grid

4. ACTION ITEMS

A. 2009 Winnebago County Committee on Aging Grant

B. Election of Officers

5. HELD OVER BUSINESS

A. Review of Mobile Home Parks Fees (Licensing Period 7-1-08 to 6-30-10)

B. Review of Agent of the State - DHFS Fees (Licensing Period 7-1-08 to 6-30-09)

C. Review of DHFS Agent of the State Tattoo Parlor Fees (Licensing Period 7-1-08 to 6-30-09)

D. Review of Agent of the State - Dept of Ag Fees (Licensing Period 7-1-08 to 6-30-09)

E. Aurora Community Needs Assessment Review

6. ADJOURNMENT

A.

Board of Health Members

Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

"Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting so special accommodations can be made."

CITY OF MENASHA
Board of Health
Health Department @ 226 Main
March 12, 2008

MINUTES DRAFT

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1. CALL TO ORDER

Meeting called to order by Chairman C. Rusin at 8:20 AM. Members present: Candyce Rusin, Dorothy Jankowski, Lori Asmus, Susan Nett. Members absent: Dr. Teresa Shoberg.

2. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Minutes 2-13-08

Moved by Dorothy Jankowski, seconded by Lori Asmus to Approve

Minutes.

Motion Passed
Results:

3. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. February 2008 Communicable Disease Report

S. Nett gave a report on the communicable disease numbers for the month of February.

B. Health Department Relocation

The health department will be moving to the new location (316 Racine St.) on March 19th.

C. School Based Clinics

The health department will be doing school based immunization clinics during the month of April to help families meet the new immunization requirements for Sept. 2008. Clinics will be held for grades 5, 8, and 11. The dates have not been set yet but will likely be after the 15th.

D. Fox Valley Consortia Preparedness Carry-Over Funds (\$20,984)

The Fox Valley Preparedness Consortia is giving carry over funds from 2007 to each participating agency. The amount is \$20984. These funds will be used to purchase radios and a repeater for the city to improve radio communication and to provide the health department with radios that can be used during an emergency.

E. Preparedness Grant Update

S. Nett recently was advised that the two employees of the Fox Valley Preparedness Consortia will be leaving their positions. The health officers for the involved agencies will be meeting to discuss this and decide how to proceed. This will more than likely put more burden on the local agencies for meeting their preparedness objectives for this year.

4. ACTION ITEMS

A. Review of Mobile Home Parks Fees (Licensing Period 7-1-08 to 6-30-10)

Moved by Dorothy Jankowski, seconded by Lori Asmus to Move

to hold this item until the next meeting for further review of the entire inspection program. This is a two year license. The state is reimbursed annually even though this is a two year permit. The fee needs to cover our costs as well as the reimbursements. After discussing the overall inspection process for all programs, board members decided they wanted more time to review all the programs and fees.

Motion Passed
Results:

B. Review of Agent of the State - DHFS Fees (Licensing Period 7-1-08 to 6-30-09)

Moved by Dorothy Jankowski, seconded by Lori Asmus to Move

to hold until the next meeting to allow the health director more time to prepare the fee proposals for 2008. The state is now just notifying the local agencies about their intended increases which will be passed onto the local agencies as reimbursement.

Motion Passed
Results:

C. Review of DHFS Agent for Tattoo Parlor Fees (Licensing Period 7-1-08 to 6-30-09)

Moved by Dorothy Jankowski, seconded by Lori Asmus to Move

to hold until the next meeting.

Motion Passed
Results:

D. Review of Agent of the State - Dept. of Ag Fees (Licensing Period 7-1-08 to 6-30-09)

Moved by Dorothy Jankowski, seconded by Lori Asmus to Move

to hold until the next meeting to allow the health director more time to prepare the proposed fees for 2008-09. The state has just approved an increase in their fees which will mean an increase in the reimbursement rate charged to the local agents.

Motion Passed
Results:

5. HELD OVER BUSINESS

A. Aurora Community Needs Assessment Review

Moved by Dorothy Jankowski, seconded by Lori Asmus to Move

to continue to hold this item until members can thoroughly review the needs assessment and then assess the impact to the community.

Motion Passed
Results:

6. ADJOURNMENT

A.

Moved by Dorothy Jankowski, seconded by Lori Asmus to Move

to adjourn at 9:30 AM.

Motion Passed
Results: